

**STATE EMPLOYEES CHARITABLE GIVING CAMPAIGN
ADVISORY COUNCIL MEETING
Wednesday May 16, 2012 3:30PM
555 Fuller**

1. Greeting/Call to Order.
2. Review minutes from April 18, 2012 meeting.
3. Review meeting agenda and advisory committee members' schedules for the upcoming meetings.
4. Fiscal Agent Report - Tim - Budget Committee
5. Program Contractor's Report – Beki
6. Chairman's Report – Jack –
7. D of A Liaison's Report – Helen
8. Public Comment – members of the public
9. Other Business/Adjourn

**STATE EMPLOYEES' CHARITABLE GIVING CAMPAIGN
ADVISORY COUNCIL MEETING
April 18, 2012, 3:30 p.m.
555 Fuller**

- 1. Greeting/Call to Order.** Chairman Jack Lynch called the meeting to order at 3:34 p.m. Member present: Jack Lynch, Mary Wright, Kristin Wrzesinski, Dave Paton, Bill Crane and Rob Mayer. Contractors present: Beki Brandborg and Tim McCauley. Guest present: Kathy Cooney (by phone). Members excused: Marcia Armstrong, Marie Matthews, Matt Dale, Kathy Miller and Gary Owen.
- 2. Review Minutes from March 21, 2012, Minutes.** Crane moved, seconded by Paton, to approve the minutes. The motion passed.
- 3. Review Meeting Agenda and Members' Schedules for the Upcoming Meetings.** The next meetings are schedules for May 16, June 20, July 18 and August 15.
- 4. Fiscal Agent Report.** McCauley distributed copies of the 2011-201rg will call2 revenue and expense report. He said that he would like to shorten the report in some months, The Council agreed. After discussion, Paton moved, seconded by Brandborg, to accept the reports. The motion passed.

Special Agenda Item. The Council considered a request from the Montana Community Foundation about its eligibility for the 2012 Campaign. The Council called Kathy Cooney of the Foundation to discuss the issue. After questions and discussion, the Council agreed to review with care the applications and have a continuing discussion about listing and other issues. Lynch and Brandborg will call Cooney to encourage and guide the application process.

5. Program Contractor's Report. Brandborg reported that she and Lynch had had two meetings with Campaign Coordinators from large Departments and one with representatives of small agencies. A number of recommendations from the coordinators with respect to prizes and communications, which were discussed, including the regionalization of prizes and communications with respect to the benefits of the Campaign to localized communications. Benefits of expanding communications to state employees by posting Campaign information on intranets of some Departments was also discussed. The Council also discussed improving the non-profit fair and expanding it to other cities.

6. Chairman's Report. Lynch reported that Betts said that applications are coming in. Application review sessions begin on Monday, April 23.

7. D of A Liaison's Report. There was no D of A's Liaison's Report.

8. Public Comment. There was no public comment.

9. Other Business/Adjourn. Lynch adjourned the meeting at 4:47 p.m.